



GOVERNING BODY

LNCT/GB/2021/01

Date: 22/01/2021

FORMATION OF GOVERNING BODY

The Governing Body (GB) is formed as per the guidelines of AICTE, New Delhi and RGPV Bhopal.

Objectives:

The Society/Trust, which has established the Institution, shall exercise its control in the institution through the Governing Body.

Function, Roles & Responsibility:

The GB is responsible for the management of the Institution. It's function shall include the following:

- a) To form various Committees.
- b) To approve the budget estimates recurring and non-recurring for the financial year in advance.
- c) To scrutinize and accept the audited statement of account for each year.
- d) To estimate the work load, approve the staff pattern and create posts-teaching and non-teaching (Technical and administrative) for the Institution.
- e) To consider and approve the proposals for creation of infrastructure such as building, equipment, Library and staff on a continuous basis.
- f) To Consider and make provisions for meeting the general and specific conditions laid down by AICTE, The State Government RGPV, Bhopal and monitoring the progress in fulfilling the conditions:
 - g) To consider the report of the Principal on status of admissions:
 - h) To consider the report of the Principal on the academic performance of the students.
 - i) To supervise the observance of service Conditions of the staff as prescribed.
 - j) To consider the proposals of the Principal for improvement in academic performance of the staff.
- k) To consider any other matter which enhance the academic atmosphere in the institution.
- l) To consider any proposal for expansion of educational activities to be made to the AICTE/Government/RGPV Bhopal.

The Meeting of Governing Body will be held 2 times in a year. The meeting of the Committees should be held as often as required. The Principal of the institutions, who is the members Secretary, shall be responsible for organizing the meeting as required. The notice of the meeting should be sent to all the members so as to reach them at least 15 days in advance. The agenda papers with details should reach the members at least a week in advance. Principals shall be responsible for preparing the minutes of the meeting.



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY BHOPAL (M.P.)

GOVERNING BODY

Composition:

S.No	Name	Designation	
1	Shri. Jai Narain Chouksey	Chairman	Chairman and Managing Trustee
2	Smt. Poonam Chouksey	Member	Vice Chairperson
3	Dr. O.P Rai	Member	Trust Nominee Advisor & Special Invitee.
4	DTE's Nominee	Member	DTE's Nominee
5	RGPV Nominee	Member	RGPV Nominee
6	Dr. Ashok Kumar Rai	Member	Staff Representative
7	Dr. Manish Khemariya	Member	Faculty Representative
8	Dr. V.K. Sahu	Principal & Ex-Officio Member Secretary	Principal

Frequency:

Twice in a year

Principal

& Ex-Officio Member Secretary
Principal
Lakshmi Narain College of Technology
BHOPAL

Copy to:

1. Shri. J.N. Chouksey , Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. O.P. Rai, Advisor & Special Invitee
4. Dr. Ashok Kumar Rai, Staff Representative
5. Dr. Manish Khemariya, Faculty Representative
6. Prof. Prabhat Patel, Controller (Exam) RGPV, Bhopal
7. Prof. Alok Choubey, Professor, UIT, RGPV, Bhopal, University Nominee



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY BHOPAL (M.P.)

GOVERNING BODY

LNCT/GB/2021/02

Date: 25/10/2021

Notice of GB Meeting No.1 of 2021

The meeting of GB, Meeting No.1 of 2021 will be held on 08/11/2021 (Monday) in the Board Room of the College at 10 a.m.

1. Confirmation of minutes of GB meeting No. 1 of 2020
2. Conduct of University Examination Jan 2021 and Jun 2021
3. RGPV results of Jun 2021 examination
4. General information regarding academic activities in the College
5. General information regarding extracurricular activities in the College
6. General information about infrastructural development and miscellaneous issues

Please make it Convenient to attend the meeting

Dr. V.K. Sahu

Principal & Ex-Officio Member Secretary

Principal

Lakshmi Narain College of Technology
BHOPAL

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1. Shri. J.N. Chouksey , Chairman and Managing Trustee
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3. Dr. O.P. Rai, Advisor & Special Invitee
4. Dr. Ashok Kumar Rai, Staff Representative
5. Dr. Manish Khemariya, Faculty Representative
6. Dr. S.P.S Rajput, Professor, MANIT Bhopal, AICTE (EX-office Nominee)
7. Prof. Prashant Patel Controller (Exam), RGPV Bhopal, University Nominee



GOVERNING BODY

LNCT/GB/2021/03

Date: 08/11/2021

Minutes of Meeting

A Governing Body meeting was held on 08/11/2021 (Monday) at 10.30 a.m. in Board room of LNCT. The Member secretary and Principal Dr. V. K. Sahu has welcomed all distinguished members of the Committee.

The following distinguished members of the committee attended the meeting:-

- a) Shri. J.N. Chouksey , Chairman and Managing Trustee
- b) Smt. Poonam Chouksey, Vice Chairperson
- c) Dr. O.P. Rai, Advisor & Special Invitee
- d) Dr. Ashok Kumar Rai, Staff Representative
- e) Dr. Manish Khemariya, Faculty Representative

The following members could not attend meeting:-

- a) Dr. S.P.S Rajput, Professor, MANIT Bhopal, AICTE Nominee
- b) Prof. Prashant Patel Controller (Exam), RGPV Bhopal, University Nominee

Agenda Item No. 1. Confirmation of minutes of GB meeting No. 1 of 2020:

Member secretary had read out the minutes of GB meeting No. 1 of 09/11/2020. The minutes and action taken report of the said GB were noted and confirmed.

Item No: 2. Conduct of University Examinations

University Examination Dec 2020: The semester examination for the odd semester of Jun-Dec 2020 was disturbed badly and delayed due to first wave of Covid and thereby lockdown in March 2020 and further in subsequent months. They were conducted between Jan 2021 for 7th and subsequently for other semesters of 5th, 3rd and 1st semester till Mar 2021. They were conducted online by University and proper arrangements for conducting online papers and practicals were well planned. Faculties and staff were prepared accordingly. The point was noted and taken.

University Examination of even semester ending in Jun 2021: The semester examination for the even semester of Jan-Jun 2021 were delayed due to second wave of covid and were conducted between Jun to Sep 2021 for B.Tech & M. Tech programs in even semesters that are 8th, 6th, 4th & 2nd. The examinations were conducted online by University and proper arrangements were made to students in College also for all the examinations. The point was noted and taken.



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Item No: 03. Result of December 2020 & Jun 2021 Examinations: The results of December 2020 and Jun 2021 had been received by Sep 2021. These examinations were conducted online and 100% students passed these examinations. The Committee members had perused through the results and were satisfied with the progress. The point was confirmed.

Item No: 4. General information regarding academic activities in the College:

We could only start even semesters that are II, IV, VI & VIII from early March 2021. Some online classes were run in March-April 2021 and later we could start online classes of odd semesters online as per Govt. of MP from Aug. 2021 only Due to fatal wave of Covid.

We implemented Govt. guidelines on Covid in the campus.

Commencement of 07th Semester B.Tech.: The semester had started from 02/08/2021. 100% course coverage had been ensured by 18/11/2021. The course conduction was well planned with remedial classes for weak and absentee students. The point was appreciated and noted.

Commencement of 05th Semester B.Tech. The semester had started from 02/08/2021. 100% course coverage was to be ensured by 18/11/2021. The course conduction had been well planned with remedial classes for weak and absentee students. The course had been in final phase now. The point was appreciated and noted.

Commencement of 03th Semester B.Tech. & M.Tech. The semester had started from 16/08/2021. 100% course coverage will be ensured by 30/11/2011. The course conduction have been well planned with remedial classes for weak and absentee students. The course has been going on well right now. The point was appreciated and noted.

The academic activities were conducted online initially and later advised students to attend classes in college as per

Admission in 1st Year. The admission process was initiated by DTE Govt. of MP in Sep-Oct 2021 for admissions in Engineering courses. Online counselling for BTech courses ended on 23/10/2021 followed by CLC in first week of Nov 2021. Our faculties worked hard in admissions of 1st year students and College had received a good numbers of meritorious students.

Induction Program for 1st year students & Commencement of 1st Semester B.Tech. The semester had started from 08/11/2021. The induction program is conducted as per the guidelines of AICTE. 100% course coverage will be ensured by 28/02/2021. The course conduction have been well planned. The course had started from now. The point was appreciated and noted.

Seminar, Expert Lectures & Industrial Visits. There are no.of number of these activities were conducted between Nov 2020 to Nov 2021. These activities were readout from Academic activity



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calendar published by us every month. Once activities were concluded. These activities were published and put on various social media platforms. The members had lauded for the efforts and expressed their appreciation. The point was noted.

Recruitment of teaching and Non-teaching Staff: Based on the recruitment projected by the heads of Departments, the recruitment is ongoing process which is continued.

Participation in Hackathone Events: Our mentors had motivated to work on different problems on various themes. Our students are working hard and participated in Asean India Hackathone. One of our team with team leader Aditya Mandil and 19 members got runner up with \$ 1500 which was conducted in Feb 2021. Members were satisfied and appreciated the laurels our students brought to the college.

Library Information: Member secretary apprised that wi-fi facilities were smoothly working in Library premises and students were happily using these facilities. The timing of the library had been from 09 am to 08 pm. Another fatal corona wave came in 2021, somewhere in April 2021 with long lockdown and casualties. Though due to Covid second wave all the activities were run on online after April 2021. Even after reopening in Sep 2021, few students were showing courage to come to the college. During absence of students, upkeep and maintenance of books were carried out when students were not available in the campus. Books are maintained and placed properly. Govt. had issued letter permitting offline classes, with strict compliance of Covid protocol in 17/09/2021. We made all the necessary preparations in Library as students had started to visit the campus. New reference books for faculties were provided for CSE (IOT & CS) for CSE (AIML). A new branch of AIDS is introduced in the College from this academic year. Procurement of books will be undertaken for new academic year 2022 when students will enter in 2nd year.

It was stated by member secretary that they had worked out requirement of books and placed orders, considering introduction of new subjects branches, up gradation of Syllabus, addition of new books, reading materials etc. The List of books procured in last year are produced herewith. All are requested to kindly peruse through it. All faculties were time and again requested to motivate students to read English news papers daily. Those interested in research shall be motivated to use research journals. Students shall be repeatedly made educated to handle books carefully and return in time. All the Members had jointly expressed that they all need to ask their faculty to promote more use of Library facilities by themselves and motivate their students also.

Item No: 5. General information regarding extracurricular activities in the College

There are large number of sports and other extra curricular activities are conducted during said period.



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NCC & NSS Activities: LNCT Naval wing was founded in Jan 2021 with intake of 50 students. There were NCC and NSS activities till Feb 2021. After that due to covid and lockdown, not much activities were conducted. Lt Cdr Rishav Kachhvah of 1 MP Naval unit visited our College on 17/09/2021 to inspect and see our preparations for NCC activities.

Sports: There were large number of students participated at national level in different sports. It is worth mention that our students participated in National Icestock sports championship from 09-12 Sep 2021 at Srinagar (J &K) and won overall 3rd position. 11 players brought bronze medals individually. We conducted 3rd National slingshot sports from 24-26 Sep 2021. Our more than 50 players participated and we were runner. We conducted Rugby state championship from 28-30 Sep 2021. Our more than 70 players took part. Ours Girls received Silver and Boys received overall Bronze. We conducted 2nd National sports meet -2021 from 19-22 Oct 2021. Our more than 125 students participated in the meet. We were Volleyball, Basketball, shotput, running 3km, TT winners in the men's category. In woman's category we were Kho kho runner and Badminton winner.

Planned Sports: Senior/Junior Pre-National Rugby camp 2021. Event is planned at the College from 17/11/2021 to 25/11/2021.

Khel Mahakumbh National Game: The College had planned to conduct Khel Mahakumbh for 3 days from 26/11/2021.

Participation in Events at University, State & National level: There are large number of events being happening at various places. Our students were being prepared for participation. Points had been appreciated and noted.

Item No. 6. General information about infrastructural development and miscellaneous issues:

Implementation of fees structure:

The fees structure was received in year 2020 and implementation from there in for 3 years. In this letter, fees regulation for students admitted in 2020-21, 2021-22 & 2022-23. We shall follow the same for taking the fees from students in ensuing session starting from July 2022.

Construction of Girl's Hostel: The Construction works have again started with lot of restriction. It is also delayed to the deadly Covid wave in April this year. Members suggested that work should take place with adequate protection & safety as per Govt. guidelines on observance of Covid Protocols.

Fitment of lifte in New Girl's Hostel the fitting work of lift in New Girl's hostel is completed. The point is well appreciated and noted by members.



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Fitment of Camera in Class Rooms: As there were online classes in last year. We could plan to fit Cameras in the corridors and classrooms..The work is completed. The members are appreciated the work and noted.

Fitment of Additional Water Coolers and ACs: Fitment of Additional Water Cooler and ACs on need basis were fitted. The work is completed. Members have appreciated and noted.

Battery Operated Cart: 03X Battery operated carts are procured. They will be working inside the LNCT Campus for movement of faculties and visitors.

AICTE Idea Lab: AICTE New Delhi has selected our College to establish Idea Lab. AICTE have allocated 35 Lacs to LNCT. AICTE Idea Lab is State of art, lab to be established, which will have various machines, tools, working space to be made available to the Students & faculties for working on their ideas. Students from other Institutions are also permitted to use infrastructure and to attend training courses. It is the development of eco-system to foester the research, development, idea generation product development, testing , seeking knowledge, developing knowledge.

We also need to provision similar account to be spent in development of the Lab.

Members had shown happiness on the award of Coveted Idea Lab and approved the contributory amount of 35 Lacs. We had made a core team under Senior Professor for Idea Lab.

Student visit to Atal Tunnel Yojna: Govt. had permitted our students to visit Atal Tunel at Manali. We sent students along with 02 Faculties. Members appreciated and point noted.

Additional Buildings for Class Rooms: There is a space available adjacent to the workshop area. It is proposed to construct building there for augmentation of class rooms. The proposal was approved.

At the end, the Chairman and members expressed their happiness for the good work faculties and staff are doing in constantly enhancing and maintaining the quality of the College. They advised to work always towards being the best. They further advised to make all out endeavor to maintain and also bring best practices and bring more and more laurels to the College.



Dr. V.K. Sahu

Principal & Ex-Officio Member Secretary

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Dr. V.K. Sahu

Principal
Principal & Ex-Officio Member Secretary
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BHOPAL

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LAKSHMI NARAIN COLLEGE OF TECHNOLOGY BHOPAL (M.P)

GOVERNING BODY

Action Taken Report of GB Meeting LNCT/GB/2020/03 Dated 09/11/2020.

Agenda Item No.	Items	Discussion	Approval / Conclusion
1.	Confirmation of minutes of GB meeting No.1 of 2020	The actions taken were discussed.	Approved
2.	Conduct of University Examinations (a) University Examination Dec 2020. (b) University Examination of even semester ending in June 2021	Were apprised	Noted and Approved
3.	Result of December 2020 & June 2021 Examination	Were discussed	Approved
4.	General information regarding academic activities in the College (a) Commencement of 07 th Semester B.Tech (b) Commencement of 05 th Semester B.Tech (c) Commencement of 03 rd Semester B.Tech & M.Tech (d) Admission in 1 st Year (e) Induction Program from 1 st year student & commencement of 1 st semester B.Tech	Were discussed and appreciated	Approved



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	<p>(f) Seminar, Expert Lecture & Industrial visits.</p> <p>(g) Recruitment of Teaching and Non-Teaching Staff.</p> <p>(h) Participation in Hackathone Events.</p> <p>(i) Library Information</p>		
5.	<p>General information regarding extracurricular activities in the College</p> <p>(a) NCC & NSS Activities.</p> <p>(b) Sports</p> <p>(c) Planned Sports: Senior/Junior Pre-National Rugby Camp 2021</p> <p>(d) Khel Mahakumbh National Game.</p> <p>(e) Participation in events at University, State & National Level.</p>	Were discussed and appreciated	Approved
6.	<p>General information about infrastructural development and miscellaneous issues</p> <p>(a) Implementation of Fees structure.</p> <p>(b) Construction of Girl's Hostel</p> <p>(c) Fitment of Camera in Class Room</p>	Discussed and happy to see the progress.	Approved



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	(d) Fitment of Additional Water Coolers and ACs (e) Battery Operated Cart. (f) AICTE Idea Lab. (g) Student visit to Atal Tunnel Yojna.		
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(Dr. V.K. Sahu)

Principal
Lakshmi Narain College of Technology
BHOPAL